

**Mayor and Council
Meeting Minutes
January 11, 2022**

Mayor Smith called the meeting to order at 7:03pm, with Councilmen Kerns, Councilman Lanehart Councilman McCusker and Councilwoman Cabbage present. Quorum in place.

Approval of Minutes

The December 14, 2021 meeting minutes, were approved as presented. Motion made by Councilman Kerns Seconded by Councilman Lanehart. All in favor. No opposed

Pledge of Allegiance

- **ANNOUNCEMENTS/PRESENTATION:**

- **GREENWILL CONSULTING:**

- **Water lines-** Mr. Bill Valentine suggested to Mayor and Council to start the process with an engineer from the County for the water lines to the new Truck Stop.
- **Contact list-** Mr. Valentine informed he is building a contact list for future use.
- **Light poles-** Mr. Valentine stated after making contact, it is determined that the Town does own the decorative light poles on Main Street, previously discussed, and therefore can maintain them.
- **Main Street Maryland-** Mr. Valentine informed that in order to obtain membership with Main Street Maryland, an application, business plan and Resolution must be submitted. With the membership, a director can be hired with Main Street Maryland paying 80% of the directors pay. Mr. Valentine suggested the position of director be a part time position with duties including helping with reports for the Town as well.
- **Budget-** Mr. Valentine suggested the Mayor and Council begin discussions for the upcoming budget.
- **ARP Funds-** Mr. Valentine informed the Town has received the first of two American Recovery Act Fund installments. The Town must send an initial report to the US Department of Treasury for approval of how funds are spent.
- **Wastewater treatment plant-** Mr. Valentine stated he is still inquiring of more funding for the Wastewater treatment plant.
- **Website-** Mr. Valentine suggest the Mayor and Council re-visit the discussion of a new Town website. PikeWood Digital submitted two quotes, one for pre-site preparation and one for the completion of the site. The cost is \$3450.00 each, for a total of \$6900.00.

- **CITIZENS COMMENTS: NONE**

- **DEPARTMENT/COMMITTEE REPORTS**

- **Police Commissioners/ Police Dept.**

- **Vests-** Councilwoman Cabbage stated that authorization has been given to order two new vests for the current Police Officers. Cabbage informed that two more vests will be ordered for the cadets once they complete the academy.

- **Cadets/COVID-19-** Officer Faith informed that one cadet has tested positive for COVID - 19 and will need to complete make-up time that is being missed with the academy. This does require the Town to pay the academy for the instructor's overtime.
- **Training-** Officer Faith informed that the Town will host a training class at Town Hall on May 9, 2022.
- **Panasonic Grant-** Mayor Smith is to contact Bridged Technology regarding the Panasonic grant, which would help update the cameras around Town, and Town Hall.
- **Shop with a Cop-** Officer Brown provided an overview of the Shop with a Cop program held in December 2021. The program included five children from Hancock. \$1500.00 was donated along with service and donations provided by Interfaith Service Coalition and Pizza Hut. Officer Brown obtained good feedback from the children and stated the Police Department plans to continue this program each year if possible.
- **Laptops/ Tasers-** Officer Faith presented quotes for new laptop computers and tasers, citing that both were outdated. After discussion of funds and grants that would be available to purchase these items, a motion was made to purchase new laptops and new tasers using the Towns general fund and then to reimburse the Town fund with ARP funds once the funds are approved through the Department of Treasury. Motion made by Councilwoman Cabbage. Seconded by Councilman McCusker. All in favor. No opposed.
- **PLANNING COMMITTEE:**
 - Mr. John Cohill stated the committee is requesting a copy of the Town sub-division Ordinance in order to combine three lots.
- **HANCOCK IN MOTION: NO REPORT**
- **PARKS / PARKS AND REC: NO REPORT**
- **ARTS COUNCIL- NO REPORT**
- **HISTORICAL SOCIETY-** Mr. Daniel Murphy stated there is still work being completed in the upstairs and downstairs of Town Hall.
- **Public Works**
 - Councilman Lanehart stated salt was on hand for the Public Works department during the first snow this season. This allowed the employees to load their trucks quickly and did not require the employees to travel down the interstate to get extra loads.
 - Councilman Lanehart informed the Town is not currently working with the inmates due to COVID-19. That will resume once the COVID-19 numbers drop.
 - Mayor Smith stated the Town is looking at a new backhoe for the Public Works department.
- **MAIN STREET HANCOCK- NO REPORT**
- **TOWN ATTORNEY/ Mr. Ed Kuczynski:** Mr. Kuczynski informed he is currently still working on an issue with a vehicle for the Town as well as an issue with a property within Town containing a high water bill.
- **MAYOR and COUNCIL REPORT:**
 - Mayor Tim Smith stated at year-end, the Town is in good financial status.
 - Mayor Smith discussed the possible Main Street Maryland membership, suggesting that once a member, the Town should develop a board of members. All reports would be submitted to Mayor and Council, and the director position will be advertised.

- Councilman Kerns reminded the process for the three pump stations rehabilitation need to keep moving.
- **OLD BUSINESS:**
 - **Police Department Heating & A/C-** Mayor Smith informed that he does have a meeting with a contractor.
 - **Website-** Motion to move forward with the new website quote from PikeWood Digital made by Councilman Lanehart. Seconded by Councilwoman Cabbage. All in favor. No opposed.
 - **Trash Service-** Mayor and Council informed that we are no longer under a contract with Apple Valley Waste and will be looking at other options for trash disposal.
 - **RedSpeed Cameras-** Motion to move forward with the purchase of two speed cameras and to give Opto-Traffic a notice of termination per the attorney's review of the RedSpeed Camera contract. Motion made by Councilman Lanehart. Seconded by Councilman McCusker. All in favor. No opposed.
- **NEW BUSINESS:**
 - Motion to introduce and pass the Resolution to Increase the Bid Limit made by Councilman Lanehart. Seconded by Councilman Kerns. All in favor. No opposed.
 - Motion to introduce the Ordinance declaring 317 East Main Street as no longer needed for public purpose by Councilman Kerns. Seconded by Councilman McCusker. All in favor. No opposed.
 - Motion to donate \$500.00 to the Hancock Robotics Club STEM program with the stipulation that other available funds would be sought in the future by the program. Motion made by Councilman Lanehart. Seconded by Councilwoman Cabbage. All in favor. No opposed.
 - Councilman McCusker ask that the contract between the Town and Hancock Little League be reviewed.
 - Councilman McCusker inquired about the new roof for the concession stand at Gerber Field. Motion to authorize Councilman Kerns to develop roof system specifications at Gerber Field and to advertise for bids made by Councilman McCusker. Seconded by Councilwoman Cabbage. All in favor. No opposed.
 - Mayor and Council spoke about the Kirkwood House located at Kirkwood Field. Mayor and Council agreed that this topic needs further discussion.
 - Councilman McCusker inquired about a past proposal for lights at Gerber Field, in which it was decided that there needs to be more research into that process.

Motion to adjourn by Councilwoman Lanehart, Seconded by Councilman Cabbage. All in favor. No opposed.

Meeting Adjourned @ 9:34pm

Heather Keefer

